bpi COLOR
Closeout Docs

- Centralized Submissions
- Automated Closeout
- Interactive Deliverables

The easiest and fastest way to collect, organize, digitally index and deliver a closeout e-book via thumb drive or mobile device.

Old Way
Inbox Nightmare

Drafts (1)
Inbox (99999)

Facility Documents

Progression Photos

360 Walk Throughs

Drone Flyovers

Point Cloud

New Way
Fully Interactive E-Book

Riverside Boulevard Data Center

Trades

Document Categories

Contacts

Concrete

Electrical

Fire Protection

Glass & Glazing

Landscape

Millwork

Plumbing

Site Work

☐ Plumbing
  ☐ As Builts
    P-PLB-UF-D-1 REV01_09-23-19.pdf
    P-PLB-UF-D-2 REV02_07-12-19.pdf [Zabra
    Trap primer & piping location.pdf [Zabran
  ☐ Inspections
    Pipe Video Inspection-A.mpg [Zabranka Mecha
    Pipe Video Inspection-A.mpg [Zabranka Mechanica
    Pipe Video Inspection-B.mpg [Zabranka Mechanica
  ☐ Shop Drawings
    Appliance BFP.pdf [Zabranka Mechanical Inc.]
    Balancing Vale.pdf [Zabranka Mechanical
    Eye Wash.pdf [Zabranka Mechanical Inc.]
    Garage sink.pdf [Zabranka Mechanical Inc.]
    Vent Limiter.pdf [Zabranka Mechanical Inc.]

The "Mona Lisa" of Closeout Books

Closeout Docs is a construction closeout system that reduces the need for frustrating spreadsheets, endless phone calls, E-mail dumpster diving and tedious file management.

Our system automates the process of requesting, collecting and organizing all types of construction documents. And instead of heaps of cumbersome binders, Closeout Docs delivers all your files in a neatly indexed flash drive, hard drive, or secure online account.

PMs simply select the subcontractors and the documents they are required to submit. As the closeout date nears, Closeout Docs will auto notify each sub with increased frequency any documents still outstanding.

PMs are alerted to all subs' uploads and can instantly review. Closeout Docs automatically emails the PMs a color-coded report of all documents received and what each sub still owes.

Why Closeout Docs ?

Irreplaceable to Project Managers!

Once last document is uploaded and approved, PM downloads an automatically linked and indexed Closeout E-Book. Get paid faster!

Easy for Subs!

Subs receive E-reminder of exactly what they owe and click on link to upload. No login or training required!

bpi COLOR Closeout Docs

Simple Closeout Workflow

Project Set-up

The project manager adds companies and trades to the project, specifies what documents are required from each trade, and sets due dates. Then the system gets to work.

Automated communication

Closeout Docs automatically alerts subcontractors about document due dates via email and informs the project manager when a submission is made.

The system even generates progress reports so you can instantly see a snapshot of the whole project.

Subcontractor submission

Subcontractors access a simple, one-click upload for documents right from the email alert. Closeout Docs collects all documents into one central location.

Document delivery

The system then creates a searchable database indexed by trades, document catagories and project contacts.

Once closeout is complete, select download and all files are compressed and organized into an e-book direct to flash drive.

bpi COLOR Closeout Docs

Closeout Docs Eliminates:

- Manual updates to spreadsheets to track subs

- Repeated emails to subs for what they owe

- Manual reporting of contractor progress

- The need to be at a desk or computer

GC/PM
Project reports sent right to their inbox

Subs
Simple, no training required

Owner/Client
Superior deliverable

The Closeout Docs Advantage

- Significantly reduces time to closeout your project

- Automatically alerts subs of documents owed with interval reminders

- Alerts PMs and admins of documents submitted by subs

- PMs can approve, comment, or reject a submision right from system alert

- No logins required for subs. They simply upload from secure link in email

- We provide a Project Admin and WHITE GLOVE SERVICE to any Project Manager starting their job

- Enhance your Closeout E-book with some of these add on deliverables such as 3D Scans, BIM Models, 360 Walk Thru's, Drone Aerials, or Progress Photos

Contact us about Jobsite Services

Upgrade your closeout book with any of these optional Jobsite Services

- 3D Scanning for accurate as builts
- Progression/Milestone Photos
- Virtual Walkthroughs
- Drone Flyovers

If you're ready to streamline your next closeout job, call us today at **414.327.5010** or **608.242.7200** or go online to: **www.bpicolor.com**